COLCHESTER BOARD OF EDUCATION
Policy Committee Meeting

Tuesday, March 11, 2025
4:00 PM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Donna Antonacci, Margo Gignac and Stefanie Tracey-Calash

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III

OTHERS PRESENT : Executive Assistant to the Superintendent Alyssa Fratoni and Human Resources Coordinator Pauline Goetz

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2025 MAR 12 AM 9:35
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TOWN CLERK

1. **MEETING OPENING**
   1.1. Call to Order
   D. Antonacci called the meeting to order at 4:09 PM

   1.2 Roll Call
   D.Antonacci and M.Gignac present.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Bylaw on Meeting Conduct
   None

3. ***CONSENT AGENDA**
   3.1. *Approval of Policy Committee Meeting Minutes of March 3, 2025
   Motion by: M.Gignac
   Motion to approve
   Second: D.Antonacci
   Roll Call: All in favor
   Vote: Motion carried

S.Tracey-Calash arrived at 4:16 PM
Superintendent Sullivan arrived at 4:17 PM, left at 4:20 PM and returned at 4:30 PM.

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion and Possible Action on Policy 1120 *Board of Education Meetings*
   Motion by: M.Gignac
   Motion to table.

Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

4.2. *Discussion and Possible Action on Series 4000 Policies

Motion by: S.Tracey-Calash
Motion to revise Policy 4112 *Appointment and Conditions of Employment* and bring to the Full Board for first read at the next regular meeting.
Second: M.Gignac
Roll Call: All in favor
Vote: Motion carried

S.Tracey-Calash left the meeting at 4:36 PM and returned at 4:37 PM

The Committee reviewed Policy 4112.4 *Health Examination* but no changes were made.

Superintendent Sullivan left the meeting at 4:48 PM and returned at 4:50 PM

Motion by: M.Gignac
Motion to revise Policy 4112.5 *Employment Checks* and bring to the Full Board for first read at the next regular meeting.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

The Committee scheduled the next two Policy Committee Meetings for:
Tuesday, March 25, 2025 at 3:45 PM
Wednesday, April 2, 2025 at 2:45 PM

5. **ADJOURNMENT**

Motion by: M.Gignac
Motion to adjourn.
Second: S.Tracey-Calash
Roll Call: All in favor
Vote: Motion carried

D.Antonacci adjourned the meeting at 5:09 PM

Respectfully submitted,

AFratoni

Alyssa Fratoni
Executive Assistant to the Superintendent